

# Vacancy at The Hague Conference on Private International Law

The Permanent Bureau of the Hague Conference on Private International Law (HCCH) is seeking a

## **LEGAL OFFICER** (full-time)

to support ongoing work in relation to the **“Judgments Project”**.

The ideal candidate will answer to the following description:

- Excellent law school education (Bachelor of Laws, Master of Laws, J.D., or equivalent), preferably in the common law tradition;
- Good knowledge of private international law (conflict of laws) in general, and in particular of international civil procedure;
- Familiarity with comparative law (substantive and procedural law) and public international law;
- A minimum of 3-5 years of experience in practice of law, academia, or an international organisation is desirable;
- Excellent command, preferably as native language and both spoken and written, of English; working knowledge of French and / or of other languages desirable;
- Very good drafting capabilities (*e.g.*, dissertation, law review or other publication experience will be taken into account);
- Personal qualities to work well in a small team and contribute to a good, pleasant and co-operative working atmosphere both within the Permanent Bureau and with outside experts.

The successful candidate will be working under the direction of the responsible First Secretary. Duties will mainly focus on the “Judgments Project”, which includes assistance with preparation of research papers and other documentation, organisation and preparation of presentations, attendance of relevant (experts) meetings, etc. Work may from time to time also relate to the follow-up and co-

operation with States with regard to the implementation of the 2005 Hague Choice of Court Convention, assistance with promotional activities and training programmes, and other work as required by the Secretary General.

**Type of appointment and duration:** One-year contract as Legal Officer, funded by a special grant from the Attorney-General's Department of Australia; any extension of the contract is subject to additional funding.

**Preferable starting date:** as soon as possible, taking into account the availability of the successful candidate.

**Salary:** Relevant A-grade of the Co-ordinated Organisations scale for the Netherlands, depending on qualifications and experience (the grade corresponding to the envisaged profile would most likely be A/1 of the Hague Conference adaptation of the Co-ordinated Organisations scale).

**Place of work:** The Hague, the Netherlands

**Deadline for applications:** 22 May 2015

**Applications:** Written applications including a *curriculum vitae*, letter of motivation, academic transcripts, one sample of written work (preferably in an area of international civil procedure), and at least two references, should be addressed to the Secretary General of the Hague Conference on Private International Law, before **22 May 2015**. **Email address:** [applications@hcch.nl](mailto:applications@hcch.nl)